



The Annual Parochial Church Meeting

Sunday, 14th May 2023

Meeting commenced 11.45am

Present: David Bean; Heidi Bradshaw; Frances Beskeen; Sandy Clayton; Elizabeth Dunne; Velma Dunne; Solomon Hans; Kanya Joseph-Rubio; Shirley Lee; Susan Martin; Joseph Mtalo, Ndeko Ndesamburo; Catherine Okrafo-Smart; Helen Oritsejator; Emma Quartey; Chris Rubio; Glynis Rudge; Peter Rudge; Fr. Robin Sims-Williams; Anna Stanley; Michelle Bell; Stephen West.

- 1. Apologies for absence:** Josh Morgan; Philip Voke.
- 2. Items to be admitted by Consent for Any Other Business:** Frances Beskeen asked if she should be on the list of roles. Fr. Robin explained her role was appointed by the PCC at the first meeting after the APCM, he went on to say he would ensure this was acknowledged in Any Other Business.
- 3. Minutes of annual meeting from 22nd May 2022:** Acceptance of the minutes was Proposed by Solomon Hans and Seconded by Emma Quartey. Fr. Robin signed the minutes as an accurate record.
- 4. Matters arising from the previous annual meeting minutes:** There was one matter arising which was action by the PCC and Building, Hall and Maintenance Committee which was covered under the Fabric Report.
- 5. The Electoral Roll Report:** Fr. Robin reported that Frances Beskeen keeps the ecclesiastical electoral roll. FB reported there had been three additions to the roll in the last year and this was now standing at 81 people. Fr. Robin added that names can be added at any time during the year and there were forms at the back of the church which could be completed and returned to FB. Any names to be added must be received at least six weeks in advance of the APCM. Fr. Robin expressed his thanks to FB for maintaining the electoral roll.
- 6. The Annual Report of the PCC:** This had been previously circulated and Fr. Robin asked if there were any questions on the report. He expressed his thanks to all who had submitted their reports and said it was lovely to see so many different parts and reports. COS asked about the Licensed Lay Minister who was listed but there was no

report. Fr. Robin acknowledged this fact and also added that there was no report on the Bible Studies which we hold. He thanked COS for her work carried out as Licensed Lay Minister.

- 7. Financial Statements Report:** The financial statements were at the back of the annual report. Fr. Robin thanked FB for the administration of the Church Membership Fund which enables us to have a more predictable income and the ability to claim back gift aid from the Government. Thanks were also expressed to Peter Rudge as Treasurer and James Liew for examining and auditing the accounts. There were no questions from the floor. PJR reported that the accounts showed the income up to and including the 31st December 2022, any grant monies received after this date would be included in the 2023 Financial Report. He went on to say that we may shortly be moving into a different accounting system where we can have accruals. We are lucky to have James who carries out both examining and auditing the accounts and makes no charge for this. During 2022 there were fluctuations in Income and Expenditure however we are now able to cope with all the commitments we have and the reason why we have to fund raise for major projects. A question was asked about using a reader for collections during service. It was explained that this was currently not feasible, however we will look into getting a second reader. It was noted that a better way of giving to the church would be through the Church Monetary Fund which would enable the church to claim gift aid and also give a better insight into income. Anyone interested in setting up a direct debit or the envelope scheme should talk to FB or PJR. Fr. Robin again thanked PJR for all his work as Treasurer.
- 8. Fabric Report:** The fabric report was part of the annual report and had been previously circulated. Fr. Robin reported that Heidi Bradshaw was the Environmental Champion and together they were working on environmental issues to improve the church. There was now a detailed plan of the building which would help with things like maintenance, heating system and other larger projects. A question was raised about renovation of the building. Fr. Robin replied that now we have drawings in place the next step is to find out how much it will cost to carry out all the renovations. One of the largest projects is the re-roofing of the South Aisle. Fr. Robin expressed his thanks to all who sit on the Building, Hall and Maintenance committee.
- 9. Deanery Synod Report:** Elaine Collins and Catherine Okrafo-Smart were the deanery synod representatives for All Saints'. COS added to the report in the annual report saying that West Barnet Synod and Central London Synod had been amalgamated and renamed and the deanery was now aligned with the borough boundary. The newly formed deanery had been looking for a secretary for some time and had at least appointed Colin to this roll. Glynis Rudge being the treasurer. Fr. Robin thanked COS for the work carried out for All Saints' in the Deanery.

10. Election of Parochial Church Council Members: There were five vacancies on the PCC, three members were at the end of their term and there were two vacancies. Fr. Robin thanked Heidi Bradshaw, Josh Morgan and Ruth Wagaine for all their hard work over the previous year and hoped they would continue to help in the future.

Nominated	Proposed	Seconded
Anna Stanley	Chris Rubio	Glynis Rudge
Stephen West	Michelle Bell	Solomon Hans
Glynis Rudge	Emma Quartey	Ruth Wagaine
Chelsea Considine	Jean Francis	Emma Quartey
Elizabeth Dunne	Solomon Hans	Jean Francis

There were five nominations to join the PCC and the above were duly elected. (Three will serve a 3 year term and 2 will serve the remaining 2 years of a term started in 2022 - who will serve what is to be decided by drawing straws)

11. Election of Deanery Synod Representatives: There were two nominations Catherine Okrafo-Smart, Proposed Emma Quartey, Seconded, Solomon Hans; and Elaine Collins, Proposed Jean Francis, Seconded Emma Quartey. Both applicants were duly elected for a three year term.

12. Election of Youth Warden: Fr. Robin reported that this was not a statutory roll and could therefore be elected at the first PCC meeting. He thanked Joseph for his eighteen month term of office.

13. Appointment of Independent Examiner: James Liew has been our independent examiner and auditor for a number of years and is happy to continue. Proposed by Fr. Robin and elected.

14. Any Other Business:

14.1.Role of electoral roll administrator: This was explained in item 2 on the agenda.

14.2.Thanks to Fr. Robin: Solomon Hans thanked Fr. Robin for all his hard work and new ideas over the past year and added that he made the job of Church Warden very easy to carry out. Fr. Robin responded that we all make a difference and it was very easy to carry out his work when he can feel the love.

15. The blessing: The meeting closed at 12.30pm with the blessing.